

Applicants Name \_\_\_\_\_

Received on \_\_\_\_\_ (date) at \_\_\_\_\_ Time



**Mansion Minders & Marketing™**

“Minding Homes From Highland Village to Highland Park”

940-320-4350

Cell 469-233-3303

Fax (940) 584-0564

Email: [brendaplatt@mansionminders.com](mailto:brendaplatt@mansionminders.com)

website: [www.mansionminders.com](http://www.mansionminders.com)

**Application For  
Mansion Minder Service Contractor**

How were you referred to Mansion Minders & Marketing?

- Real Estate Company (Name and Agents Name) \_\_\_\_\_ at (phone) \_\_\_\_\_
- Newspaper (Name) \_\_\_\_\_
- Just stopped by
- Sign
- Other (Explain) \_\_\_\_\_

Mansion Minders & Marketing has introduced a unique concept in the field of real estate whereby we care for property that, in most cases, is being offered for sale, during the interim time after the owner has vacated and before the property is sold. We recruit competent, temporary Mansion Minders to maintain and display the property in such a way as to enhance the homeowner's opportunity to successfully sell, much like a builder furnishes and maintains model homes.

We thank you for your inquiry regarding becoming one of our select Mansion Minders. In order to enable us to find the right match between your needs and the needs of one of our homes, we ask that you complete this application and provide the most effective method to describe your furnishings. As soon as we receive your information back, we can start the match making process, so your early reply will be helpful.

APPLICANT		CO-APPLICANT	
Name:		Name:	
Phone: (hm) _____ (wk) _____		Phone: (hm) _____ (wk) _____	
Soc. Sec. # _____ Date of Birth _____		Soc. Sec. # _____ Date of Birth _____	
Drivers Lic. _____ State: _____		Drivers Lic. _____ State: _____	
Email: _____		Email: _____	
<b>List All Residences for Last 2 Years (current first)</b>		<b>List All Residences for Last 2 Years (current first)</b>	
		(if different from applicant)	
Address: _____ Apt: _____		Address: _____ Apt: _____	
City, St, Zip: _____		City, St, Zip: _____	
Move-in Date: _____ Move-out Date: _____		Move-in Date: _____ Move-out Date: _____	
Landlord or Manager: _____		Landlord or Manager: _____	
Phone: _____ Rent or Mtge. \$ _____		Phone: _____ Rent or Mtge. \$ _____	
Address: _____ Apt: _____		Address: _____ Apt: _____	
City, St, Zip: _____		City, St, Zip: _____	
Move-in Date: _____ Move-out Date: _____		Move-in Date: _____ Move-out Date: _____	
Landlord or Manager: _____		Landlord or Manager: _____	
Phone: _____ Rent or Mtge. \$ _____		Phone: _____ Rent or Mtge. \$ _____	

If you run out of space to answer any of the above questions completely, please write the appropriate information on the back of this sheet and/or on additional sheets(s).

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Address: _____ Apt: _____	Address: _____ Apt: _____
City, St, Zip: _____	City, St, Zip: _____
Move-in Date: _____ Move-out Date: _____	Move-in Date: _____ Move-out Date: _____
Landlord or Manager: _____	Landlord or Manager: _____
Phone: _____ Rent or Mtge. \$ _____	Phone: _____ Rent or Mtge. \$ _____
<b>Current Employer:</b>	<b>Current Employer:</b>
Address: _____	Address: _____
Supervisors Name _____	Supervisors Name _____
Phone: _____ Monthly Income: _____	Phone: _____ Monthly Income: _____
Position: _____	Position: _____
Length of Employment: _____	Length of Employment: _____
<b>Previous Employer:</b>	<b>Previous Employer:</b>
Address: _____	Address: _____
Supervisors Name: _____	Supervisors Name: _____
Phone: _____ Mo. Income _____	Phone: _____ Mo. Income _____
Position: _____	Position: _____
Dates of Employment (begin) _____ (end) _____	Dates of Employment (begin) _____ (end) _____
<b>Name all persons who will occupy the property:</b>	
Name: _____	Relationship: _____ Age: _____
Name: _____	Relationship: _____ Age: _____
Name: _____	Relationship: _____ Age: _____

Please list your first, second and third choices of area or locations (i.e. Flower Mound, NW Dallas, Plano Schools, etc.)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

When will you be available to become a Mansion Minder? \_\_\_\_\_ Reason: \_\_\_\_\_

Will you have to give notice to your current landlord? \_\_\_\_\_ If so, how much? \_\_\_\_\_

If moving from property that was offered for sale, name of Realtor \_\_\_\_\_ Phone No. \_\_\_\_\_

Will any waterbeds or water filled furniture be in the Property?  Yes  No

Will any occupant smoke in the dwelling?  Yes  No If Yes, List names \_\_\_\_\_

Will Subcontractor(s) maintain not less than \$300,000 (depending on the sale price of the home) comprehensive liability coverage?  Yes  No

Will Subcontractor(s) maintain not less than \$15,000 in Personal property insurance?  Yes  No

List all vehicles to be parked on the Property (cars, trucks, trailers, recreational vehicles, motorcycles, boats, etc.):

Type: \_\_\_\_\_ Year \_\_\_\_\_ Make \_\_\_\_\_ License No./State \_\_\_\_\_

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Will there be any pets on the property?  Yes  No Number of Pets \_\_\_\_\_

Type: \_\_\_\_\_ Breed: \_\_\_\_\_

Weight: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_

Neutered? \_\_\_\_\_ Declawed? \_\_\_\_\_ Rabies Shot Current? \_\_\_\_\_

Other (e.g. fish, birds, reptiles, etc.) and explain manner in which kept: \_\_\_\_\_

**Write Yes (Y) or No (N):** Has Applicant or any other occupant ever: been evicted? \_\_\_\_\_; filed bankruptcy? \_\_\_\_\_; lost property due to foreclosure? \_\_\_\_\_; had any credit problems? \_\_\_\_\_; been convicted of a felony? \_\_\_\_\_. If the answer is Yes, explain (attach additional sheets if necessary) \_\_\_\_\_

In case of an emergency, notify \_\_\_\_\_ Relationship \_\_\_\_\_

Phone (hm) \_\_\_\_\_ (wk) \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Please indicate by circling and list the monthly dollar amount you currently pay for:

Rent/Mortgage \_\_\_\_\_ Renters/House Insurance \_\_\_\_\_ Water/sewer/trash \_\_\_\_\_ Cable \_\_\_\_\_

Electricity \_\_\_\_\_ Gas \_\_\_\_\_ Other (Household Related) \_\_\_\_\_

Please check the following that you currently own:

Stove \_\_\_\_\_ Refrigerator \_\_\_\_\_ Vacuum \_\_\_\_\_ Lawn Mower \_\_\_\_\_ Garden Hose(s) \_\_\_\_\_ Pool Equipment \_\_\_\_\_ Garden tools \_\_\_\_\_

Living Room Furniture \_\_\_\_\_ Family Room Furniture \_\_\_\_\_ Formal Dining Room Furniture \_\_\_\_\_ Kitchen Table & Chairs \_\_\_\_\_

Number of bedrooms you can furnish \_\_\_\_\_ Office Furniture \_\_\_\_\_ Game Room Furniture \_\_\_\_\_ Patio Table & Chairs \_\_\_\_\_

Please give the approximate square footage of your furniture (i.e. the size of home you are currently in) \_\_\_\_\_

Since our main objective is to enhance the showability and salability of prospective homes, we do ask that you provide color pictures or download and send digital photos by email of your furnishings if at all possible. It is definitely to your advantage to provide these pictures. If you cannot possibly do so (i.e. furniture in storage, out of state, etc.), please explain your situation and give a detailed description of your furnishings (color, style, size, etc.) Use the back of this sheet and additional sheets if needed. \_\_\_\_\_

Please state the reason(s) why you are interested in becoming a Mansion Minder? \_\_\_\_\_

Additional Information that could be helpful in matching you into the program \_\_\_\_\_

**Authorization:** Applicant and Co-Applicant authorize Mansion Minders & Marketing to: (1) obtain a copy of any consumer or credit report related to this application; and (2) verify any rental history, employment history, criminal history or any other information related to this application; and (3) discuss information in the consumer report with the Mansion Minder & Marketing representatives and the Homeowner.

**Performance Fees:** Applicant has submitted with this Application the following to Mansion Minders & Marketing:

In lieu of providing a performance bond and in consideration of good faith in his/her performance of this contract, SUBCONTRACTOR agrees to remit to MANSION MINDERS & MARKETING the sum of \$ 1050.00. (or what equals to one month's participation fee) This will be returned (within 30 days of moving out) to SUBCONTRACTOR upon the satisfactory performance of all SUBCONTRACTOR obligations as described in subcontractor's service contract. This fee will also be given by SUBCONTRACTOR to put a hold on a property MANSION MINDERS AND MARKETING and SUBCONTRACTOR appropriates and if SUBCONTRACTOR does not move in, retention of money tendered to Mansion Minders & Marketing may be held as liquidated damages from property losing marketing time.

A non-refundable administrative processing fee of \$ 35.00 to Mansion Minders & Marketing for processing and reviewing this Application.

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**References:** (other than relatives)

Name: \_\_\_\_\_ Full Address: \_\_\_\_\_ Years Known: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Full Address: \_\_\_\_\_ Years Known: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Full Address: \_\_\_\_\_ Years Known: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Representation:** Applicant and Co-Applicant represent that the above statements are true and complete. Providing false information is grounds rejection, termination of Subcontractor Rights, and retention of money tendered to Mansion Minders & Marketing as liquidated damages.

**Signature(s) required of all adult applicants**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Applicant's Signature

Names of friends or family who you think would make great Mansion Minders:

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

**For Mansion Minders & Marketing Use Only**

1. Applicant was notified of  approval;  non-approval on (date): \_\_\_\_\_

by:  telephone,  U.S. Mail,  Fax,  in person.

2. Names of persons to whom above notice was actually given \_\_\_\_\_ by \_\_\_\_\_

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